



SAINT XAVIER UNIVERSITY

CHICAGO ♦ ORLAND PARK

Saint Xavier Online Processing Center
1415 W. 22nd Street, Suite 400, Oakbrook, IL 60523
Phone 866.319.8966 Fax 866.319.8968
Website: www.sxuonline.com

SCHOOL OF EDUCATION
APPLICATION FOR GRADUATE ADMISSION
Master of Arts

PROGRAM REQUIREMENTS

1. A completed application form.
2. Official transcript(s) sent directly from the Registrar of each colleges/university attended. (The office of Graduate Admission will obtain a transcript of coursework taken at Saint Xavier University, if applicable.)
3. Recommendation forms must be completed by individuals (supervisors, professors, co-workers, etc.) who can attest to your academic competence, professional skills and character.
4. Copy of teaching certificate.

For non-US citizens only:

1. Results of TOEFL test for applicants who are non-native English Speakers.
2. Copy of I-151 or I-551 for U.S. Permanent Residents.
3. Copy of I-94 or I-688 for eligible non-citizens.
4. Official copies of non-U.S. transcripts need to be officially evaluated by an accredited company.

Please submit this document to the Admission Processing Center.

Via fax:
1-866-319-8968

Via mail:
Admissions Processing Center
1415 W. 22nd Street, Suite 400
Oakbrook, IL 60523

Via email attachment:
online@sxu.edu

APPLICANT INFORMATION

Date of Entrance:

Social Security Number

Name Last First Middle

Other First Name

Other Last Name/maiden Name

Address Street

City State Zip

Country

Home Phone Business Phone

Cell Phone Email

Male Female Date of Birth (mm/dd/yyyy)

Citizenship Status:

U.S. Citizen Permanent resident -Number A

F-1 (student) Visa Other Visa (specify)

Birth Country

Country of Citizenship

Masters of Arts/Certification

Curriculum and Instruction

Master of Arts only without certification

ACADEMIC INFORMATION

List in chronological order all colleges and universities attended. Certified teachers must provide transcripts from baccalaureate degree-granting institution and all graduate-level coursework. If a degree is pending, indicate the date on which the degree will be awarded.

Name of school	city, state and zip	from (mm/yyyy)		to (mm/yyyy)		degree	date (mm/yyyy)		GPA

Have you taken Graduate courses at St. Xavier University? Yes No

If yes, how many semester hours have you taken?

TEACHING EXPERIENCE

List teaching experience beginning with the most current position.

School	District #	District Name	City	County	From (mm/yyyy)		To (mm/yyyy)	

List certificate title(s) and state(s) if applicable:

Type	Number	State	currently valid

PROFESSIONAL/WORK EXPERIENCE

List employers, most recent first.

Employer	Address	Position	From (mm/yyyy)		To (mm/yyyy)	

If you are participating in a Tuition Reimbursement Program through your employer, please describe the conditions.

OPTIONAL INFORMATION

For statistical purposes and possible allocation of financial aid.

Ethnicity: _____ Religion: _____
 Marital Status: _____
 How did you hear about our program?
 If referred by current student, please name student _____

What other schools did you consider for Graduate Studies
 Institution _____ State _____
 Institution _____ State _____
 Institution _____ State _____

PROFESSIONAL STATEMENT

Describe in approximately 1-2 typed pages (minimum 500 words) your reasons for pursuing a graduate degree in Education:

- provide a rationale for your choice of the education program and its intended use
- indicate your reasons for choosing Saint Xavier University
- describe a major work or any personal accomplishment(s)
- describe your views of characteristics of effective teachers

Certification: I understand that withholding information on this application or giving false information may make me ineligible for admission to Saint Xavier University or subject to dismissal. I have read this application and certify that the statements I have made are correct and complete.

Checking this box and typing my name below will serve as my electronic signature.

Student's Signature

Date

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